

**Sunriver Owners Association
Owner Enrichment Committee Charter
October 16, 2021**

Effective November 1, 2017, the Sunriver Owners Association (SROA) Board of Directors (Board) established the Ad Hoc Owner Enrichment Committee (Ad Hoc Committee), to function under the guidance and authority of the Board. On May 18, 2019, the Board established the OEC as a standing committee. This Charter was prepared in compliance with SROA policy and will be the primary governing document for the OEC.

Purpose

The OEC is a standing committee that assists the Board, SROA staff (staff), and the Association with developing, promoting, and evaluating SROA programs and activities of a social, educational, cultural, and/or recreational nature for the benefit of all SROA's owners.

As a standing committee, the OEC is charged, as its name suggests, with assisting the SROA Board in making the Sunriver experience as enjoyable and rewarding for owners as possible. As a planned community governed by a nine-member Board of Directors, SROA needs volunteers willing to consider and recommend initiatives that will build community, whether educational, cultural, recreational or social. In addition to providing such advice to the Board, including the financial implications of new initiatives, the OEC is expected to monitor OEC initiatives that are approved by the Board and report at least annually on the extent to which objectives of the OEC initiatives are being realized.

Organization

The OEC shall consist of no less than 5 and no more than 11 voting members, and 1 to 3 alternate non-voting members in good standing, appointed by the Board. OEC members are appointed to three-year terms, and may not exceed six consecutive years of service, excluding appointments to a vacant unexpired term. In the event a member does not complete his/her term, the Board may appoint a replacement to fulfill the remaining, unexpired term. Board appointments to a vacant position due to a former member not completing their term shall not exceed more than seven consecutive years.

The President of the SROA Board shall appoint a Board liaison, and the SROA General Manager shall assign one or more staff liaisons to the OEC. The Board and staff liaisons are non-voting members.

Members of the OEC shall nominate a chair, secretary, Sunriver You liaison (designated by Sunriver You), and other officers for the Board to consider for appointment. The Board and staff liaisons are not eligible for appointment as officers.

The OEC shall meet at least four times annually, or at the call of the Chair or Board, to fulfill the functions and responsibilities outlined below, including assigned tasks and work plans.

Functions and Responsibilities: The OEC shall:

1. Research and advise the Board and staff about social, educational, cultural, and recreational programs and activities that benefit all owners.
2. Collaborate with the Board liaison and assigned staff about social, educational, cultural and/or recreational programs and activities, including discussions of concepts, roles and responsibilities, and fiscal impacts.
3. Comply with all Association financial policies and guidelines.
4. Advance recommendations about new social, educational, cultural, or recreational programs and activities for staff and/or Board consideration and possible authorization.
5. Upon Board or General Manager authorization of a new social, educational, cultural, or recreational program or activity, the General Manager will work with appropriate staff to publicize and promote the new initiative.
6. Assess and report to the SROA Board annually about the outcomes of any new social, educational, cultural, or recreational program or activity including the number of participants, demographics when possible, success of the event, and costs.
7. The OEC shall provide input and suggestions to the assigned OEC staff representative about preparation of the SROA calendar of owner programs and events. The assigned staff representative shall have decision-making authority and discretion on specific OEC requests, in consultation with the General Manager, provided that such requests are consistent with SROA's written policies and within the adopted OEC committee charter.
8. Advise the assigned SROA staff representative regarding recommendations for improving recent events and programs.
9. Support sponsored OEC/SROA functions and programs by:

- a. Attending OEC/SROA functions and programs when and where practicable.
 - b. Acknowledging SROA's involvement/support in producing the function or program.
 - c. Actively promote upcoming OEC/SROA functions and programs.
10. Comply with SROA Board-approved Committee Guidelines and Policies including the SROA Board adopted Decision Making Checklist.
11. Respond to Committee Action Requests from the Board.
12. At the call of the Board President, the following individuals shall meet to review and evaluate the work of the OEC: Board President, General Manager, Board Liaison, Staff Liaison and the OEC Chair shall meet annually, or more frequently at the call of the Board President to review and evaluate the work of the OEC.

Adopted this 16th day of October 2021